

Name Here

MCR Operator/Edit Assistant

Mobile: xxxxxxxxxxxx Email: jonstewart@hotmailorgmail.com

- Car owner with clean UK license - Experience driving vans and minibuses -
www.thisismywebsite.com - Based in xxxxxx

Profile

Diligent runner, with over three years of experience in post-production facilities. Proficient as a technical runner in the MCR with experience catering to clients and production. Looking to progress their career in the master control room/as an edit assistant/junior sound technician.

(Add here any of the key skills the job spec lists)

Post-production Experience

Post production company - runner - April xxxx - current

- Ingesting rushes, logging and backing up.
- Encoding rushes for editing and also output files for delivery.
- DVD authoring
- Have experience using tape and file-based media workflows, including RED and Arri Alexa media.
- Managed petty cash and able to use company databases to log client expenditure.
- Created a runner log book to prioritise tasks.
- Used Avid Media Composer in my own time to further my own projects.

Post production company - runner - Jan xxxx - Jan xxxx

- Worked with a small team to provided client services.
- Engaged in the running of the building and front of house duties.
- Reception duties and logging client expenses.
- Ingested clients rushes and took logging duties when necessary.
- Created schedule of work to be carried out by the running team.
- Sat in with in house editors on a regular basis when not on duty.

Short Films

Production	Title	Position
xxx	xxx	Edit assistant/post sound asst.
xxx	xxx	Edit assistant/post sound asst.
xxx	xxx	Edit assistant/post sound asst.

Proficient with the following software

MS Office including Word, Excel, Powerpoint, Photoshop, Final Cut pro, Premiere Pro, Davinci Resolve, Pro Tools

Other software

Adobe After Effects, Audition and Media Encoder, Telestream Episode, Apple Compressor, PluralEyes 2, Filezilla and Microsoft Office

Education

University of Life. BA (Hons) Film production.
A-Levels in Geography, Biology and History.

Industry Reference

Name here

Position

Contact details on request

Name here

Position

Contact details on request